

# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** Westwood Social Club, Lower Westwood, Bradford on Avon  
**Date:** 11 July 2018  
**Start Time:** 5.00 pm  
**Finish Time:** 6.00 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Trevor Carbin (Chairman), Cllr Sarah Gibson, Cllr Johnny Kidney and Cllr Jim Lynch

### **Wiltshire Council Officers**

Peter Dunford – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer  
Vicki Harris – Waste Services Officer  
Maggie Mulhall – Consultant, Electoral Services

### **Town and Parish Councillors**

Wiltshire Police – James Williams  
Dorset & Wiltshire Fire and Rescue Service – Andy Green  
Westwood Parish Council – John Bishop & Julie Adcock

**Total in attendance 12** (the meeting had been brought forward at short notice due to a clash with an England World Cup fixture at 7pm)

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
35	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
36	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
37	<p><u>Approval of minutes</u></p> <ul style="list-style-type: none"> <li>• <b>The Minutes of the Area Board meetings held on the 23 May 2018 were signed as the correct record.</b></li> </ul>
38	<p><u>Chairman's Announcements</u></p> <p>The following Chairman's announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• Salisbury Recovery</li> <li>• Becoming a Foster Carer</li> <li>• UK Youth Parliament Elections and Activity</li> <li>• Bradford on Avon Cycling Festival</li> <li>• Bradford on Avon Food of Love Festival, March 2019</li> </ul>
39	<p><u>Partner Updates</u></p> <p>The following partner updates contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Dorset &amp; Wiltshire Fire and Rescue Service</li> <li>• NHS Wiltshire</li> <li>• HealthWatch Wiltshire</li> <li>• Westwood Parish Council</li> </ul>
40	<p><u>Focus on Westwood</u></p> <p>John Bishop – Westwood Parish Council gave a brief presentation highlighting Westwood.</p> <p>Points made included:</p>

	<ul style="list-style-type: none"> <li>• That the Parish Council currently had one vacancy.</li> <li>• That the Lower Road phone box was to become a mini library.</li> <li>• That the Parish council was disappointed with the lack of a Police presence at parish council meetings.</li> <li>• That the future of the village shop was unclear.</li> <li>• That regular monitoring of the 20mph zones continued.</li> </ul> <p>The Chairman thanked John Bishop for his update.</p>
41	<p><u>Youth Strategy for Bradford on Avon and villages</u></p> <p>Councillor Jim Lynch spoke to the update which was contained in the agenda pack. A full update would be given at the next board meeting on 13 September at St Laurence School, Bradford on Avon.</p>
42	<p><u>Waste Collection Service Changes</u></p> <p>Vicki Harris – Principal Waste Services Officer, Wiltshire Council gave a short presentation that outlined the new waste collection service changes starting from 30 July 2018.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• In addition to the usual plastic bottles and cardboard, you would be able to include yoghurt pots, plastic trays, margarine tubs, ice cream tubs, Juice, milk and soup cartons.</li> <li>• All could go in the blue lidded bins.</li> <li>• Remember to rinse and squash your recycling where possible</li> <li>• That collection dates for recycling, garden and non-recyclable waste won't change when the new services were introduced on 30 July.</li> <li>• That all collections would remain fortnightly.</li> <li>• That Wiltshire Council would continue to work with our provider, Hills Waste Solutions, to improve recycling services and make it even easier for residents to recycle at home.</li> <li>• Residents could keep updated on these changes and any future changes by signing up for email alerts by visiting the waste pages on council's</li> </ul>

	<p>website.</p> <p>The Chairman thanked Vicki Harris for her presentation.</p>
43	<p><u>Electoral Review of Wiltshire Council</u></p> <p>A presentation was given by Maggie Mulhall – Electoral Services, Wiltshire Council on the Electoral Review the Local Government Boundary Commission was currently undertaking and relevance to each community area.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That this was the first review for Wiltshire since 2008</li> <li>• That changes would apply from the next elections in May 2021</li> <li>• The decision was made by Parliament, following recommendations from the Local Government Boundary Commission for England (LGBCE)</li> <li>• That the Full Wiltshire Council had approved a council size submission of 99 councillors based on area representation through Area Boards</li> <li>• The LGBCE would then inform Wiltshire Council of its decision in due course</li> </ul> <p>The Chairman thanked Maggie Mulhall for her presentation.</p>
44	<p><u>Community Grant Scheme – applications for funding</u></p> <p>The Area Board considered two applications for grant funding:</p> <p><b>Decision</b>  <b>Bradford on Avon Business awarded £900 towards co-sponsorship of the Minerva Owls 2018 project</b></p> <p><b>Decision</b>  <b>Ramblers GB awarded £1,000 towards the Wiltshire Walks project, should it be needed</b></p>
45	<p><u>Working Group Updates</u></p> <p>Community Area Transport Group – Sarah Gibson</p>

	<ul style="list-style-type: none"> <li>• The notes of the meeting held on 25 June 2018 were noted</li> </ul> <p>Health and Wellbeing Group – Johnny Kidney</p> <ul style="list-style-type: none"> <li>• That weekly dementia friendly walks were now being organised, with the walks starting from Bradford on Avon Library.</li> <li>• That it was planned to start a Bradford on Avon Men’s Shed group.</li> <li>• That a highly successful Dementia Action Week had been held during June 2018.</li> </ul> <p>Local Youth Network – Jim Lynch</p> <ul style="list-style-type: none"> <li>• Covered earlier in the agenda.</li> </ul>
46	<p><u>Date of Next Meeting</u></p> <p>Wednesday 12 September 2018 at St Laurence School, Bradford on Avon.</p>